

IPA International Profit Associates
1250 Barclay Boulevard
Buffalo Grove, Illinois 60089

Attention: Management

RE: Project #

Proficiency of services rendered by: Mr. _____

Given that our office is extremely small, crowded and very "unique" Mr. _____ was very quick to adapt to his small desk in his dark corner. With extenuating circumstances beyond our control and given no choice _____ has become an expert at exterminating flies.

Taking into consideration all of the above it is with great pleasure that we now have the opportunity to express our appreciation of having had the excellent advantage to work with as part of our team. We found _____ to be extremely prompt, knowledgeable, efficient, organized, patient, diligent, accommodating and a great pleasure to work with!

_____ was always eager to experience any new endeavor we gave him as a challenge. His expertise with any task we asked him for assistance with was outstanding! He excels at his job, works extremely hard without complaint and never gives up until he has developed the best solution to any given situation. _____ is a very dedicated and compassionate person. Such a cheerful individual, we will definitely miss him now that it is time for him to move on.

Once again _____ and Staff hope you realize what a valued asset Mr. _____ is to your company and we are very sorry to see him have to move forward. We wish _____ all the best and thank him very much for the excellent job he has done for us.

In closing we would like to sincerely thank _____ for an extremely difficult job well done, far beyond our expectations. It has truly been a fantastic learning experience for all of us. Any further inquiries are welcomed and can be directed to the undersigned. We look forward to crossing paths with Brian in the future.

Sincerely

